



Generate MS Office files from ServiceNow

The Office Templater is designed to generate MS Office documents from ServiceNow. ServiceNow only allows the export of simple tables to Excel and has no option to generate Word or PowerPoint files. We identified that Customers regularly need more complex solutions. The Templater allows you to configure templates for any of the supported ServiceNow functions, such as ITSM, HR, CSM etc. After that, the template can be used to generate a file with a simple button press or by scheduling it.

ServiceNow baseline export

The baseline export functionalities of ServiceNow are restricted to simple Excel files and PDF's. The Excel files get data from one table only and all the data is populated based on a non-customizable ServiceNow template into a single sheet. Although editable it often requires external modifications. Exporting to PDF will block data edition on the file and is based on a template that lacks the beauty that proper documentation requires. And finally the reports you create in the platform can't be exported in an editable format.

Your templates, generated repeatedly

Office Templater brings Word, PowerPoint and Excel file generation capabilities into ServiceNow, based on templates that you define, using your fonts, colors, pictures, etc. Create your own templates on MS Office, upload them to ServiceNow Office Templater, configure a simple mapping and use those templates to generate files repeatedly.

GDPR proof files

Generate files from forms, lists, portal or even schedule to get them on your email at a specific time and date. With security in mind, you can specify which users, roles or groups have access to each template and our GDPR feature makes sure that no sensitive data is stored in ServiceNow after file generation.

Easy to build and use templates

Our three step approach allows you to create the template in MS Office, using your fonts, colors and images, then you can upload them to ServiceNow and allow users to generate the files using your custom templates.

Office Templater Application

ServiceNow data directly to MS Office formats

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Step 1

- Build PowerPoint, Word and Excel templates in MS Office

Step 2

- Upload the templates to ServiceNow and configure mapping

Step 3

- Allow users to generate the files using your custom templates

Use the Office Templater for

- ✓ Exporting CV's into Word files
- ✓ Ring the bell deals in PowerPoint
- ✓ Project reports in Excel
- ✓ ITSM CAB Reports
- ✓ ITSM Application Release Notes
- ✓ ... and more



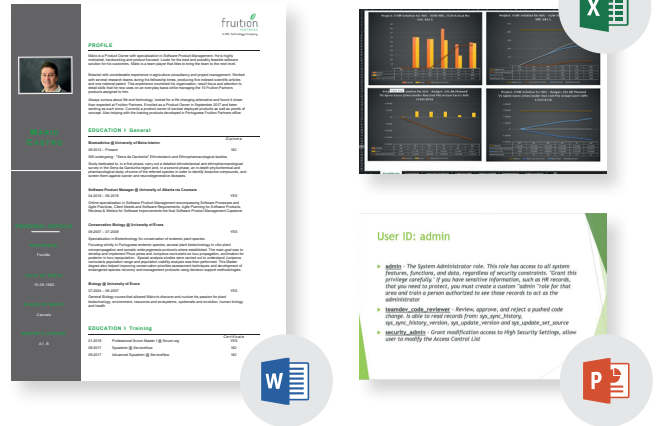
Document types

CV template that fetches information from a user profile and several other user information tables and, upon file generation, will merge all that data into a single Word document. Ready to be printed or sent to a customer.

PowerPoint slides can be uploaded to ServiceNow and used to get information that you need to include in a presentation, just by pressing a single button.

Pivot tables and graphs can be prepared on your Excel template and then configured in OT. Upon exporting, data can be spread across several sheets and those pivot tables and graphs will be automatically populated.

In comparison to the baseline approach, we can then modify the excel to our needs in an intuitive way.



Benefits of the Office Templater Application

- ✓ Easy to build and easy to use templates
- ✓ GDPR compliant
- ✓ Configure once, use repeatedly
- ✓ Download the file immediately or e-mail it for later use
- ✓ Specify users, roles or groups for access to each template
- ✓ Free your team from manual labour which saves time, human errors and irritations

About Fruition Partners

Professionalism, enthusiasm and positive energy are the key to delivering successful IT transformation. That is what we believe and what we stand for. With a broad range of services, solutions and best practices we help you turn your IT department into a coherent, agile unit that can always meet business demands.

For more information or a no-obligation demonstration of the Office Templater App contact Fruition Partners office in Portugal on mario.castro@fruitionpartners.pt